

17 September 2019

Dear Customer

**Conservatory Base Company Ltd**  
**Unit L Linwood Centre Workshops, Leicester City Council, Linwood Lane,**  
**Leicester, LE2 6QJ**

Please accept this letter of introduction as confirmation that the above contractor is a member of the elite HomePro register of reputable businesses and has passed HomePro's stringent vetting procedures prior to acceptance for membership.

Our vetting procedure includes the following:

1. Legal and financial checks to investigate the contractor's stability. Only those whose ratings are satisfactory are accepted.
2. Reference checks from previous customers and scores for quality, timeliness, value for money and courtesy. Should the customer references not meet our criteria the application is refused. Reference checking continues throughout membership, so we always have an up to date picture of a contractor's business.

We therefore have no hesitation in introducing Conservatory Base Company Ltd as a reputable contractor with a proven standard of workmanship. Conservatory Base Company Ltd may provide you with, or alternatively will offer you, an Insurance Backed Guarantee (IBG) to protect your financial investment. The IBG is in addition to a contractor's personal or letterhead guarantee, which would offer no protection should a contractor cease to trade.

To find out more about HomePro or the IBG, please call 0800 131 0123 or visit the website [www.HomePro.com](http://www.HomePro.com)

Yours faithfully



**Sean O'Keeffe**  
**Chief Executive Officer**

<b>Membership No:</b>	00573277
<b>Member Since:</b>	11 August 2015
<b>Started Trading:</b>	2010

Information is correct at the time of printing.